

Sample Notes for a Pet Sitter

Dates you leave and date/ time of expected return:

Where you are staying: phone#

If travel by airline (you may want to include flight #s):

Contact information incase of emergency:

Yours:

Family member if you are unreachable:

Neighbor or friend:

Name of Veterinary Hospital:

Dr. who sees your pet:

phone #:

Feeding location in home: (do pets need to be separated?)

Cats

Litter box locations:

Where to put excrement:

Location of pet carrier in the event of a veterinary emergency:

Dogs

Acceptable places to urinate/defecate at your place:

Acceptable walking routes (if have to walk to get dog to urinate/defecate):

Does pet need to be in a crate while home alone?

Treats: What, How (like in a Kong toy), When & Why (do they have to earn it?)

Medications:

What pet gets medications?

Name of medication:

How much?

How to give it: Does it have to be given with food?

How often?

Where is it stored? (in refrigerator?)

Medication charts: (examples)

Sissy's Medication chart:

Date	Medication	AM	Check when done	PM	Check when done
Monday 11/18	Lactulose	1/2ml on food			
Tuesday 11/19	Lactulose	1/2ml on food			
Wednesday 11/20	Lactulose	1/2ml on food			
Thursday 11/21	Lactulose	1/2ml on food			
Friday 11/22	Lactulose	1/2ml on food			
Saturday 11/23	Lactulose	1/2ml on food			

Scotch's medications:

Date	Medication	AM	Check when done	PM	Check when done
Monday 11/18	Duralactin 1 pump on food	1 pump on food		1 pump on food	
	Metronidazole 1 pill on food	1 pill on food		1 pill on food	
Tuesday 11/19	Duralactin 1 pump on food	1 pump on food		1 pump on food	
	Metronidazole 1 pill on food	1 pill on food		1 pill on food	
Wednesday 11/20	Duralactin 1 pump on food	1 pump on food		1 pump on food	
	Metronidazole 1 pill on food	1 pill on food		1 pill on food	
Thursday 11/21	Duralactin 1 pump on food	1 pump on food		1 pump on food	
	Metronidazole 1 pill on food	1 pill on food		1 pill on food	
Friday 11/22	Duralactin 1 pump on food	1 pump on food		1 pump on food	
Saturday 11/23	Duralactin 1 pump on food	1 pump on food		1 pump on food	

Scotch



Scotch: Orange tabby with rounded ears and smaller than the other orange cat (Clemson)

He is friendly and will probably greet you at the door.

Food: Dry only 1/4 of DM (on counter) twice daily.

He has to be separated upstairs while eating because he will eat the other cats food.

Medication: Duralactin (on counter) give 1 pump on food twice daily
Metronidazole: 1 tablet twice daily until Thursday.

Special Condition Notes:

1. He has a chronic nasal problem. He may sneeze violently and produce large amount of snot. Contact the vet if it happens more than once.
2. He has chronic soft stool. Do not worry unless the consistency is like water

Clemson



Clemson: Orange tabby larger than the other orange cat (Scotch)
He is afraid of new people and will probably keep at a distance.

Food: Canned 1/2 of can(on counter) twice daily.
He is fed by the end of the counter (on the floor).

Medication: None

Special Condition Notes:

He will gobble his food and then try to eat Sissy's.

Sissy



Sissy: White with dilute calico markings.

She will greet you at the door.

DO NOT try to pet her or pick her up. Even though she has 4 teeth, she bites!

Food: Canned 1/2 of can (on counter) twice daily.

She is fed by the by the sliding door (on the floor).

Medication: Lactulose 1ml on top of food in the morning (on counter)

Because she eats slow, keep an eye on her so Clemson doesn't eat her food.

Special Conditions: She has Cushings Disease. She drinks a lot and urinates large amounts. If she does not seem "right" to you, call Dr. Leavitt as he knows her the best.

Other information helpful for your Pet Sitter (especially if you are gone for an extended period)

Leave other numbers such as:

Plumber you use:

Heating/ Cooling company you use:

Electrician you use:

Insurance agent:

Miscellaneous Important Information:

Location of fire extinguisher(s):

Location of electrical box:

Location of “hide-a key” (if you do this):

Alarm or garage door codes:

Garbage pick up: day/time, where to put the bin

Mail delivery: where

Cleaning supply location: (especially for pet messes)

Who else might have a key if you are locked out:

How to use certain appliances: setting the heating cooling unit

Quirky functioning items: (Like: you have to push the right side of the button for the garage door to open)

Are there any service people who come to the home on a regular basis?
(cleaning person, lawn care, etc.)